



Individual Application

Please read the guidelines carefully before completing the application form.

Application forms and guidelines will be updated periodically, please ensure you have the latest version.

Please fill in all sections of this form.

If you need assistance with applying to the fund or are struggling with the application form, please contact the Local Development Officer

Email: lybsterandtannach@outlook.com

Telephone :07478667068

How we use your information

We will use the information you give in this application to help us assess your request for funding.

We will also use the information to administer any grant we award you.

We may also use your information to review our grant-making and for our own records. We may give copies of this information to individuals and organisations we consult when assessing applications. We may share information with other funders

1. About you

Name	
Address	
Email address	
Telephone number	

2. Your request for funding

What activity do you require funding for.	
Which of the fund criteria or priorities does this meet	
How have you identified a need for this activity.	
How does this activity represent value for money.	
What do you aim to achieve from undertaking this activity.	
When and where does your activity take place.	
Is there any community benefit from this activity.	



3. Costs

How much will your activity cost and how much would you like us to fund?

- Include the cost of everything you need for your activity, even if you're not asking us to fund it.
- Include copies of quotes and relevant course documentation. At least two quotes are preferred.
- Be as detailed as you can, give a short description beside each cost.
- Only include VAT if you or your organisation cannot recover it.

Let us know how you have researched the best price for your activity.

What are your personal goals from taking part? Let us know if you think there could be any community benefit from this.

Item	Amount

Total cost	
Amount requested	

Match funding

Have you applied to any other fund or to the community council micro grant scheme for assistance with this activity.

If so, please give details below

Fund	Date of application	Outcome

Declaration

By submitting this application form to Lybster and Tannach you declare the information contained in this application is correct to the best of your knowledge. All decisions made by Lybster and Tannach are final, no correspondence will be entered in dispute of the final decision. Advice and feedback will be given on request from the LDO.

Date electronically submitted

Include quotes	★
Include supporting information	★